

PUPIL RULES FOR ACCEPTABLE INTERNET USE AT KERESLEY GRANGE ACADEMY

1. You must obtain the permission of your teacher or parent(s)/guardian(s) before you can be allowed to use the internet.
2. You must only access those services you have been given permission to use. Search engines are only to be used with the permission of your teacher, parent/guardians.
3. You must not access the service without supervision of or permission of the teaching staff.
4. The work/activity on the internet must be directly related to your schoolwork not for pleasure or your own use, unless specifically allowed due to activities such as Golden Time.
5. Do not disclose any password or login name you have been given, to anyone.
6. Do not give personal addresses, telephone numbers of any person.
7. Do not download, use or upload any material and use material which is copyright. Always seek permission from the owner before using any material from the internet.

If in doubt, or you cannot obtain permission, do not use the material.

8. Under no circumstances should you view, upload or download any material, which is likely to be unsuitable for children or schools. This applies to any material of a violent, dangerous, racist or inappropriate content. If you are not sure about this, or any materials, you must ask your teacher. Should inappropriate files be accessed, you must inform the teacher immediately.
9. Always respect the privacy of files of other users. Do not enter the file areas of other students or staff without obtaining permission from them first.
10. You must agree for the systems operator/teacher to view any material you store on the school's computers. Files can be transferred via E-Schools.
11. Be polite and appreciate that other users might have different views than your own. The use of strong language, swearing or aggressive behaviour is not allowed.
12. Abide by the rules and age-restrictions of Social Media, and do not engage in activities that cause hurt to others.

Failure to comply with these rules will result in one or more of the following:

- A ban, temporary or permanent on the use of the internet facilities at school.
- A letter informing your parents of the nature and breach of rules.
- Appropriate sanctions and restrictions placed on access to school facilities; to be decided by the Head Teacher.
- Any other action decided by the Head Teacher at Keresley Grange Primary School.

If you do not understand any part of this Acceptable Use Policy, you must ask your teacher or Head Teacher.

Signed.....(pupil)

I am happy for(child's name) to access the internet as part of his/her learning.

Signed.....(parent/carer)

KERESLEY GRANGE PRIMARY SCHOOL

SCHOOL RULES FOR RESPONSIBLE INTERNET USE

Individual users of the internet are responsible for their behaviour and communications over the network. It is required that users will comply with school rules and will honour the agreement they have signed.

Pupils in KS2 must have signed the agreement prior to using the internet. Parents of all children wishing to use the internet must also sign a consent form annually for their child's internet use.

The School Governors and Staff have installed computers and IPADs with internet access to enable all pupils to have the opportunity to further their learning. These rules will help keep everyone safe.

As pupils at Keresley Grange Primary School we have signed an agreement that explains that:

- We will ask permission from a member of staff before using the internet and will only use the internet when supervised by a member of the teaching staff in the room at the time..
- We will only contact people we know, or the teacher has given permission to do so.
- The messages that we send will be polite and will be related to schoolwork.
- We will inform a responsible adult immediately if we see or find anything unpleasant when using the internet.
- We will not access other pupils' files.
- We will not give our name, home address or telephone number, or anything else that could identify us out on the internet or email; or arrange to meet anyone at any time we have talked to on the internet.
- We understand that The Futures Trust will check computer files and monitor the internet sites we visit from time to time.
- We agree not to print off items from the internet unless prior approval has been obtained from the teacher in charge.
- We will not download any material from the internet without specific approval from the teacher in charge.

Signed:

Date: